School Advisory Council • Sackville Heights Junior High

**Meeting Summary**

November 25, 2020 6:00 pm

1. Call to Order

* Meeting was held via zoom
* Meeting was called to order at 6:01 pm by Rhonda Cox
* Attendance: Paula Fairbairn, Jeff Carruthers, Tanya Mercer, Kimberley Best-Janes, Jill Cormier, Becky Payzant, Jen Knight, Rhonda Cox
* Regrets: Bella Duffley, Sarah Greenham, Grace Greenham

1. Approval of Agenda

• Rhonda Cox approved the agenda

1. Approval of Previous Meeting Summary - Oct 14, 2020

* Jennifer Knight approved meeting summary dated Oct 14, 2020

1. Business Arising from Previous Meeting Summary

* Council structure outlines 1 (one) community member. Admin confirmed with outgoing admin as there were several versions of the agreement in circulation.
* Grade 7 student rep position remains vacant – **suggestion made by Rhonda Cox to approach a grade 7 student who displays leadership skills and invite them to join the SAC**
* Squiggle Park purchased and up and running (grade 6s at this point)
* Wiggle stools ordered and received – **Tanya Mercer commented on the quality of the new stools – the older ones seem more durable. There are bands still available for teachers for the classroom desks. Jennifer Knight will let teachers know.**

1. School Improvement Plan/Student Success Plan (standing agenda item)

* Literacy Goal: To improve student achievement in writing with a focus on expanding their thoughts and ideas.
* Math Goal: To improve student achievement in the area of number sense in a variety of contexts.

1. New Business
2. Covid-19 protocols based on Back to School Plan

* **Committee reviewed the protocols in place**

1. Electronic report card distribution

* **Report cards and IPP reports will be sent home on December 1, 2020**

1. Parent teacher interviews

* **December 1 from 1 -5 pm**
* **Google calendar for booking appointments**

1. Admin Report

* **Staff Professional Development:**

Principal – November 5 “The Call to Value Black Students’ Lives”

Full Staff – December 3 “Black Lives Matter in Education” and “Inclusive Education Policy”

Math coach completed her block at SHJH

* **Emergency Management:**

Oct 22: Fire drill

* **Breakfast Program:**

COVID GUIDELINES: at entrance doors in the morning

* **Immunization Clinic Nov 5**
* **School Pictures – proofs will be given out tomorrow (Nov 26)**

1. Other business

* **Committee discussed Plan B and what this would mean for SHJH. i.e. smaller cohorts of students, cohorts moved off site to Millwood High School, additional teachers to work with cohorts, LC students to stay on site.**

1. Public Input

* No public input.

1. Next Meeting

* Jan 27, 2021

1. Adjournment

* Meeting adjourned at 6:38 by Tanya Mercer