School Advisory Council • Sackville Heights Junior High

**Meeting Summary**

June 16, 2021 6:00 pm

1. Call to Order

* **Meeting was held via zoom**
* **Meeting was called to order at 6:03 pm by Tanya Mercer**
* **Attendance: Paula Fairbairn, Tanya Mercer, Jill Cormier, Jen Knight, Sarah Greenham, Grace Greenham, Bella Duffley, Becky Payzant**
* **Regrets: Jeff Carruthers, Kimberley Best-Janes, Rhonda Cox**
* **Observer: n/a**

1. Approval of Agenda

* **Jen Knight approved the agenda**

1. Approval of Previous Meeting Summary - March 3, 2021 and April 28, 2021

* **The meeting summary, dated March 3, 2021, was not sent to the committee. Approved at this meeting by Jen Knight.**
* **The meeting summary, dated April 28, 2021 approved at this meeting by Bella Duffley.**

1. Business Arising from Previous Meeting Summary

* **School photography – September 22 booked**
* **Student Success Survey – will not be completed**
* **Water coolers – admin spoke to caretaker about ensuring water is always available and about the water quality. Coolers are serviced regularly.**

1. School Improvement Plan/Student Success Plan (standing agenda item)

* Literacy Goal: To improve student achievement in writing with a focus on expanding their thoughts and ideas.
* Math Goal: To improve student achievement in the area of number sense in a variety of contexts.

1. New Business
2. SAC yearend report – feedback/additions

**Committee reviewed the SAC report. Admin will submit to supervisor. Principal confirmed that remaining SAC funds carry over to next year.**

1. Membership for next year

**Tanya Mercer – yes**

**Jen Knight/Bella Duffley – yes**

**Jill Cormier – yes**

**Becky Payzant – yes**

**Sarah Greenham – yes (as community member)**

**Grace Greenham – no. Transitioning to Millwood High School**

**Kimberly Best Janes – absent from meeting**

**Rhonda Cox – absent from meeting**

1. Next year meeting dates

**October 6/21, November 17/21, January 12/22, February 16/22, April 13/21, June 22/22. Committee discussed that the January and February meeting could be held via zoom, due to possible winter weather issues. Committee felt that start up and ending meetings should be done in person.**

1. Admin Report

**Transition**

* **Three elementary schools and high school are complete**

**Staff Professional Development:**

* **May 21: curriculum renewal PD for teachers**
* **May 21: modules and training for EPAs**

**Staffing**

* **Staffing is based on student enrolment and need (learning center)**
* **6 jobs at teacher placement (2 remained unfilled)**

**Emergency Management:**

* **Fire Drill June 7, 2021**

**School Cash Online**

* **Next year parents will be able to pay online for school purchases. More info to follow early next year.**

**School Messenger System**

* **Schools will be using a new school messenger system next year. User friendly for schools – similar system for parents.**

**Subject and Grade 8 Awards**

* **Grade 6 subject awards - presented in class by teacher with admin present.**
* **Grade 7 subject awards – presented by admin in a google meet with all grade 7s present (Friday June 25 at 9:50 am)**
* **Grade 8 subject awards AND grade 8 year end awards - presented by admin in a google meet with all grade 8s present. This will be for school staff and students only. (Friday June 25 at 1:30 pm) Lunch provided for each grade 8 cohort before the google meet.**

**Report Cards Term 3**

* **Assuming being sent electronically – more info to follow**

1. Public Input

* **No public submissions**

1. Next Meeting

* **October 6, 2021**

1. Adjournment

* **Meeting adjourned at 6:42 by Tanya Mercer**